

**INDIAN RIVER COUNTY  
DEPARTMENT OF UTILITY SERVICES  
APPLICATION FOR SERVICE**

**VERO BEACH OFFICE  
IR COUNTY ADMINISTRATION COMPLEX  
1801 27TH STREET  
VERO BEACH, FL 32960**

**SEBASTIAN OFFICE  
SEBASTIAN SQUARE SHOPPING CENTER  
11604 US HWY 1  
SEBASTIAN, FL 32958**

**PHONE NUMBER 772-770-5300      FAX NUMBER 772-770-5318  
AFTER HOURS UTILITY EMERGENCY PHONE NUMBER 772-231-7176**

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OWNER \_\_\_\_\_ (COMPLETE SECT 1)      TENANT \_\_\_\_\_ (COMPLETE SECT I & II)

**PLEASE VERIFY ALL OF THE INFORMATION BELOW. THIS OFFICE IS NOT RESPONSIBLE FOR BILLING ERRORS OR SERVICE INTERRUPTIONS DUE TO INCORRECT OR OMITTED INFORMATION.**

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**SECTION I**

\_\_\_\_\_  
CUSTOMER NAME (FIRST, LAST)

\_\_\_\_\_  
REQUESTED START DATE

\_\_\_\_\_  
SERVICE LOCATION ADDRESS

\_\_\_\_\_  
BILLING ADDRESS

\_\_\_\_\_  
CITY, STATE AND ZIP CODE (REQUIRED)

\_\_\_\_\_  
CITY, STATE AND ZIP CODE (REQUIRED)

\_\_\_\_\_  
HOME PHONE #

\_\_\_\_\_  
CELL PHONE #

\_\_\_\_\_  
ALTERNATE PHONE #

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**SECTION II**

\_\_\_\_\_  
PROPERTY OWNER(S) NAME

\_\_\_\_\_  
OWNERS PHONE NUMBER

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

<b>FOR OFFICE USE ONLY</b>
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CSR \_\_\_\_\_

TYPE OF SERVICE: WATER \_\_\_\_\_ SEWER \_\_\_\_\_

CUSTOMER # \_\_\_\_\_

METER #: \_\_\_\_\_

LOCATION # \_\_\_\_\_

CALLED TO: \_\_\_\_\_

PRIOR LOCATION(S) # \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**INDIAN RIVER COUNTY  
DEPARTMENT OF UTILITY SERVICES  
UTILITY POLICIES**

The Department of Utility Services is regulated by Indian River County Ordinance Chapter's 201, 202 and 206. Indian River County Ordinances are available upon request or at our website [www.ircutilities.com](http://www.ircutilities.com).

- 1) Payment of utility charges is the responsibility of the account holder. However, any unpaid base charges remain the responsibility of the property owner. The property owner shall be responsible for payment of the base facility charge if not paid by the non-owner customer. (IRC Ordinance 201.22)
- 2) The County requires a deposit and a non-refundable service charge for each water and sewer account opened. (IRC Ordinance 201.08 (H))
- 3) If a bill remains unpaid after the due date, the water service to the customer shall be subject to discontinuance until all past due water and sewer bills are fully paid, together with a reconnection fee. (IRC Ordinance 201.17)
- 4) Customer acceptance of utility service requires a customer to allow the Utility's agent or employees access at all times to the Utility's lines and meters. Furthermore, the customer is obligated to keep the utility facilities free from interference by shrubbery, trees, fences, pets and other obstructions.

\_\_\_\_\_  
Date

\_\_\_\_\_  
OWNER or AUTHORIZED AGENT for OWNER

\_\_\_\_\_  
Date

\_\_\_\_\_  
TENANT or LEASE HOLDER